

# Invitation for Bids (IFB)

## Ministry of Defence

### **Hiring of Eight (08) Cars under Operational Leasing Method for One Year Period to Ministry of Defence, Sri Lanka Contract No. : MOD/FD/PB/24/05/2024**

1. The Chairman Ministry Procurement Committee (MPC) of Ministry of Defence on behalf of the Secretary / Ministry of Defence now invites sealed bids from eligible and qualified bidders for the Hiring of eight (08) Cars under Operational Leasing Method for One Year Period to Ministry of Defence.
2. Bidding will be conducted through National Competitive of Bidding (NCB) method.
3. The vehicles year of manufactured must be after 2016 in good working condition.
4. The lessee must be a financial institution registered under the Central Bank of Sri Lanka, a dealer of vehicle brands in Sri Lanka and a company providing vehicles on rental basis with least more than 05 vehicles pool.
5. Interested eligible bidders may obtain further information from Accountant (Procurement) of Ministry of Defence and inspect the Bidding Documents at the address given below from 0900 hrs to 1500 hrs on any working days except on Public & Bank Holidays from 13.09.2024 until 04.10.2024.
6. A complete set of Bidding Documents in English language may be purchased by interested bidders on the submission of a written application to the address below upon a payment of non-refundable fee of LKR 4,000.00 during working days between 0900 hrs to 1500 hrs from 13.09.2024 to 04.10.2024. The method of payment will be cash.

Chief Financial Officer I  
Second Floor, Ministry of Defence  
Defence Headquarters Complex  
Sri Jayawardenapura, Kotte

Telephone: 011-1390719  
Fax number: 011- 2390720  
Electronic mail: [procurement@defence.lk](mailto:procurement@defence.lk)

7. Bids must be delivered to the address above at or before **10.00 hrs** on **07.10.2024**. Late bids will be rejected. Bids will be opened soon after closing of bids in the presence of the bidders or their representatives who choose to attend in person at Conference Hall, 2<sup>nd</sup> Floor at Ministry of Defence, on **07.10.2024** at **10.00 hrs**. The representatives who will attend on behalf of the bidder should produce an authorized letter from the organization.

8. All bids must be accompanied by “Bid-Security,” of LKR 280,000.00. The bid security (ITB 20.2) shall be a Bank Guarantee issued by a commercial bank operating in Sri Lanka, approved by the Central bank of Sri Lanka. The bid security shall be valid **119 days** from the date of closing of bids and shall be submitted as per the format given in bidding document.
9. Bidders are advised to inform in writing, to the Chief Financial Officer (I), Ministry of Defence, the name and NIC/ Passport number of the authorized individual who is in participating at the bid opening at least prior to three (03) working days of bid opening.
10. For further clarifications, please contact,

Accountant (Procurement)  
Ministry of Defence,

Telephone: 011-2390719

Deputy Director (Transport & AFW)  
Ministry of Defence

Telephone: 011-2389021

Chairman,  
Ministry Procurement Committee,  
Ministry of Defence.

13.09.2024